

Instructions to schedule an appointment for a Consular Report of Birth Abroad (CRBA)

You are required to submit all documents listed in **BLUE** by email. These are the documents you need to scan and send as a PDF file to SanSalvadorCRBA@state.gov . You are still responsible to submit the original documents during the interview.

The documents listed in **RED**, should only be presented physically at the interview. There is no need to scan and send these documents by email.

List of Required Documents

FORMS

- [Form DS-2029](#) (Carefully follow instructions on page 2 for how to complete this application) *
- [Form DS-11](#)

LEGAL DOCUMENTS

- Child's Original Salvadoran Birth Certificate
- U.S parent's passport
- U.S parent's naturalization certificate (if applicable)
- Non-U. S parent's proof of identification (foreign passport or Documento Único de Identidad)
- Marriage Certificate (even if you are in process of divorce)
- Divorce decree(s)
- Death Certificate

PROOF OF BIOLOGICAL PARENTAGE

- Migratory Movement Report. Request this at [DGME](#). This will also help you to fill out Item #24 of Form DS-2029
- Pre-natal medical records
- Pre-natal and post-natal family photos that include the mother, father, and child

EVIDENCE OF PHYSICAL PRESENCE IN THE UNITED STATES

The number of years of physical presence in the United States depends on the date of birth of the child and the family situation of transmitting parent.

	Child Born between Nov. 14, 1986 to June 11, 2017		Child born on or after June 12,2017	
	In Wedlock	Out of Wedlock	In Wedlock	Out Of Wedlock
Father is the U.S Citizen	5 years, 2 after age 14	5 years, 2 after age 14	5 years, 2 after age 14	5 years, 2 after age 14
Mother is the U.S Citizen	5 years, 2 after age 14	365 continuous days	5 years, 2 after age 14	5 years, 2 after age 14
Both Parents are U.S Citizens	Either parent: Prior residence	Either parent: Prior residence	Either parent: Prior residence	Either parent: Prior residence

Examples of documents that can help demonstrate presence and residence include, but are not limited to:

- 1040 Income Tax forms along with the W-2 form from years prior to your child's birth

- Stamped School Transcripts
- Military records DD-214
- Employment Records
- A Consular Report of Birth Abroad previously issued to an older sibling
- Vaccination/medical records
- Deeds, utility bills, property rental leases

ADDITIONAL

- 1 recent color photograph, size 2 “x 2”, in white background with full frontal view. We DO NOT take pictures inside the Embassy.

FEES

- Consular Report of Birth Abroad: \$100
- Passport Fee: \$115 for children 15 years old or under & \$145 for children 16 years old or more
- Fees are payable at the embassy the date of your appointment. Cash or credit card is acceptable

***Sample on how to complete item 24 of form DS-2029:**

Parent’s date of birth or date of first entry to the U.S.

24. Precise Periods of Time in United States
(If additional space is needed, please use the Section D Continuation Sheet)

Returned to the U.S.

Place (City, State)	Date (month-day-year)	Date (month-day-year)
Miami, FL	From 09-10-1976	To 06-28-1990
Miami, FL	From 11-15-1990	To 02-07-1998
Bronx, NY	From 03-15-2000	To 12-10-2002

First trip outside the U.S.

Note: It is important item 24 of form DS-2029 be completed correctly